

## Description of Parent Involvement Opportunities

**Chairpersons for Burger Parent Group** – Normally two co-chairs. Coordinate and organize the eight Parent Group meetings during the course of the school year.

**Treasurer** – Chief Fiscal Officer of the Parent Group. Writes checks for reimbursement to approved activity chair people and those requestors approved by the Parent Group. Presents a monthly financial report at each of the eight Parent Group meetings.

**Secretary** – Takes minutes at each of the eight Parent Group Meetings and submits them to the main office for publication in the monthly newsletter.

**1. Book Fair** – Help with the selling of books to the students during the school day and possibly in the evening. Help will be needed in November and in May.

**2. 7th Grade Canteen** – Volunteers needed to supervise the activities for Friday night canteens. Three canteens are held for each grade level between September and May each year.

**3. 8th Grade Canteen** – Volunteers needed to supervise the activities for Friday night canteens. Three canteens are held for each grade level between September and May each year.

**4. 9th Grade Canteen** – Volunteers needed to supervise the activities for Friday night canteens. Three canteens are held for each grade level between September and May each year.

**5. Fundraising** – Volunteers and Coordinators needed to organize events that are essential to providing the funds used to support events provided by the Parent Group and teachers.

**6. Staff Appreciation Committee** – Volunteers and Coordinator needed to help with an activity to show appreciation to the Burger Staff for all they do for our children. Activity scheduled for May of 2008.

**7. Red Ribbon Week** – A week of various activities promoting a drug free environment at the end of October. There are many ways to help.

**8. SDM (Shared Decision Making Team)** – Up to 4 representatives needed to serve on a committee of stakeholders to identify and work on school wide initiatives that improve student achievement and support the goals of the school. Responsibilities include attendance at monthly meetings of the group and reporting back to the Parent Group.

**9. DPAC (District Parent Advisory Council)** – Up to 4 representatives needed to attend monthly meetings along with representatives from all other parent organizations in the District to serve in an advisory capacity to the Superintendent and the Board of Education. Responsible to bring issues from Burger to the DPAC meeting and report back to the Parent Group.

**10. BAC (Budget Advisory Council)** – Up to 2 representatives needed to attend monthly meetings from November to March along with representatives from all other parent organizations to work on the creation of the 2019 – 2020 school budget. Responsible to bring information back to the Parent Group.

**11. RHMPA (Rush Henrietta Music Parents Association)** – Representatives needed to attend District wide meetings focusing on supporting the music programs in our schools. Responsible to bring information back to the Parent Group.

**12. Assisting Staff other than daytime** - Many opportunities exist for parents to assist staff with tasks such as creating folders, numbering books, maintaining bulletin boards, etc.

**13. Assisting Staff during the daytime** – Many opportunities exist for parents to assist staff with tasks such as creating folders, numbering books, maintaining bulletin boards, etc.