

**EXHIBIT 8411-E.2**



**Transportation Department**  
 1133 Lehigh Station Road ~ Henrietta, NY 14467  
 Phone: 585-359-5370

School Year  
 20\_\_/20\_\_

**TRANSPORTATION REQUEST FORM - SPLIT CUSTODY ARRANGEMENTS**

**STUDENT INFORMATION** For families with multiple students, a form for each student in the family is required.

School Name	Date of Request	
Student First, Last Name	Home Address	Grade (current year)

**REQUEST FOR CARE** Please note that arrangements must be consistent weekly, with a maximum of two pick-up and two drop-off points during the week.  
 Start Date : \_\_\_\_\_ All requests must be submitted by Wednesday prior to the week of the request change.

<input type="checkbox"/> AM Care Days attending (circle): M T W T H F	<input type="checkbox"/> PM Care Days attending (circle): M T W T H F
Provider Name:	Provider Name:
Provider Address:	Provider Address:
Phone Number:	Phone Number:

**CANCELLATION OF REQUEST**

<input type="checkbox"/> AM Care Cancellation Date:	<input type="checkbox"/> PM Care Cancellation Date:
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**PARENT/GUARDIAN INFORMATION**

First and Last Name	Primary Phone Number	Alternate Phone Number
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The district provides transportation within district boundaries for shared custody arrangements for students in grades K-12. Transportation arrangements must be consistent with a maximum of two pick-up and drop-off points. Parents or guardians of students residing in the Rush-Henrietta Central School District must submit a written request for transportation to a child care provider annually no later than **April 1** of the preceding year.\*\*

My signature certifies that I am the parent/legal guardian of the above-mentioned student and authorize transportation to and/or from the care provider listed.

\_\_\_\_\_  
 Custodial Parent/Guardian Signature

\_\_\_\_\_  
 Date

For office use only		
Sitter	Bus In	Bus Out
Home	Bus In	Bus Out

\*\* Change requests received after August 23 **will not be accommodated** until the second week of school. Bus passes **will not** be written for late child care form submissions.

**Please submit form to the school your student attends.**