

RUSH-HENRIETTA  
CENTRAL SCHOOL DISTRICT

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# REGULATION 4325.1-R

## TITLE I/ AIS PARENT INVOLVEMENT REGULATION

Parent involvement in the successful operation of Title I / AIS programs occurs on several levels. At the most basic level is the active involvement of parents with their own child's education. A primary purpose of parent involvement practices is to improve the effectiveness of parents as their child's first teacher. The second level of parent involvement is at the school level. In each of our district's nine schools an active Shared Decision Making (SDM) team brings parents, teachers, administrators and other school stakeholders together to consult on ways to better serve their students. An important role and responsibility of SDM Teams is to represent the interests of the parents of Title I / AIS students. The third level of parent involvement is district-wide. The Title I / AIS District Parent Advisory Committee functions at this level to provide a vehicle for parent input and advice in the operation of the District's Title I and AIS services. This committee is composed of one Title I / AIS parent from each of our nine schools. They are chosen by the principal and the SDM team. An administrator selected by the Superintendent serves as the chairperson of the District Council.

### Functions and Roles

At the school level, working in part through SDM Teams, all schools will.

- Convene annual meetings to which all parents of children receiving Title I / AIS are invited.
- Involve parents in planning, reviewing and improving Title I / AIS programs in the school.
- Provide parents with pertinent and timely information about Title I / AIS programs, student achievement, student assessments, and the individual programs and progress of their children.
- Develop, disseminate and implement a School-Parent Compact which outlines how parents, the school staff, and students share responsibility for improved school achievement.

Ensure that...

- Parent-teacher conferences occur at least twice annually;
- Reports on each child's progress and achievement occur at least four times annually;

- Parents have reasonable access to staff; and
- Parents are provided meaningful guidance on ways to help their children improve their school achievement.

At the district level, working in part through the District Parent Advisory Committee, the Rush-Henrietta School District will...

- Convene, at least once annually, representatives from each of the schools as a District Parent Advisory Committee;
- Involve parents in the development of the District Title I and AIS Plans.
- Work to build the schools' and parents' capacity for strong parental involvement.
- Involve parents in monitoring and evaluating the District's Title I / AIS programs.

### Complaints

Any parent, teacher, other interested person, or agency may file a complaint. All complaints must be written; signed; specify the law or regulation being violated and the related issue, problem, or concern; contain information/evidence supporting the complaint; and state the nature of the corrective action desired. The complaint must be sent to the Superintendent of Schools. Appeals as to the response (or lack of response) of the complaint by the Superintendent of Schools should be sent to the New York State Education Department, Office of School Improvement and Community Services, Title I School and Community Services, Room 365 EBA, Albany, NY 12234 or the United States Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202.

### Authority

This Title I /AIS Parent Involvement Policy is approved both by the Board of Education and the District Parents Advisory Council. It is submitted to State Education Department as part of the District's Annual Consolidated Grant Application.

Cross-ref: 4325.1, Title I /AIS Parent Involvement

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Revision date: March 25, 2008