

**ROTH PARENT GROUP**  
**MINUTES OF SEPTEMBER 18, 2017 MEETING**  
**Roth Middle School - Conference Room**

**I. Welcome & Introductions**

The meeting was called to order at 7:10pm. There were 18 parents in attendance, with RH Board of Education representative Diane McBride and Roth Principal Kerry Macko.

**II. Principal's Report – Kerry Macko**

- SkyZone has Teacher PTO/PTA Appreciation Night on Tuesday, October 8<sup>th</sup> from 4-8pm; 60-minute free jump with Student ID.
- Student Council starting strong; working on communications; Pirates Day is tomorrow (posters in school) to celebrate “Talk like a Pirate”
- October 23<sup>rd</sup> is College & Career Night for 8<sup>th</sup> Grade parents; one meeting for 8<sup>th</sup> grade parents at Roth; counselors from Burger and Roth will present together
- During week of October 15<sup>th</sup>, will screen “Screenagers” (about digital citizenship); viewing the following week at Burger
- Open House is scheduled for September 25<sup>th</sup>; will be a meet-and-greet atmosphere; can also sign up for Parent/Teacher conferences (7<sup>th</sup> grade parent/teacher conferences will be with teacher team; 8<sup>th</sup> & 9<sup>th</sup> grade parent/teacher conferences will be 1:1, similar to the SHS)

**III. Approval of May Minutes**

No changes requested. Kim Tanner motioned to accept; Lucieann Stollery seconded.

**IV. Treasurer's Report – Mark Tanner**

Expenses for Teacher Appreciation were ~\$122. The balance as of September 18, 2017 was approximately \$3,230.85.

**V. District Committee Reports**

**District Parent Advisory Committee (DPAC)**

- Size differences between Roth and Burger due to letting parents elect to keep their kids with their previous school (~140 student difference)
- Looking for reps for Budget Advisory Committee (BAC) and Instructional Space Council. Melissa Holahan serving as Roth rep for Space Committee. Need to confirm Roth reps for BAC.
- Board has kicked off search for new Superintendent; Dr. Graham retiring at the end of the school year. Survey at beginning of October.
- Priorities have been laid out for the year ---  
<http://www.rhnet.org/district.cfm?subpage=34>.

- For awareness, there was discussion about what the bus rule should be regarding drop-off for Grades 4-6 – maintain eye contact with someone at home or let the children be alone at home.

**BAC / RHMPA / SDM** – Haven't met yet

## **VI. Board Update – Diane McBride**

With respect to District Priorities:

- Will be doing a parent survey on Special Education that will inform the work of the district. The goal is to improve Special Ed students' growth measurements.
- Will be taking a similar approach with diversity.

Board is grateful to everyone that helped with the reconfiguration, which was very successful.

Dan White from BOCES #1 will be leading the Superintendent Search. Quick Links on website links to a letter that provides an overview of the search process. See <http://www.rhnet.org/news.cfm?story=3760>. Parents should provide feedback into the Search by responding to the survey to be coming out October 2<sup>nd</sup>. Board looking for candidate that will live in the RH district. All stakeholder groups will be engaged in the Search.

## **VII. Open Discussion – Kudos / Concerns / Challenges**

- **Activities**
  - There was a question about whether there would be an 8<sup>th</sup> Grade Activity Night. Principal Macko indicated that the activities would be set with the advice of Student Council. *Update post-meeting:* Roth Activity Night will be held on October 13<sup>th</sup> to end the Spirit and Homecoming Week! Student Council may ask Parent Group for assistance.
  - May consider doing a Club Fair.
- **Creating a new culture for the Jr. High Schools**
  - 9<sup>th</sup> Grade lounge with Donkey Kong, Foosball, Pinball and new seating will be available soon.
  - Hoping to get picnic tables for kids to go outside.
  - Homecoming – 9<sup>th</sup> graders will not be bused to the SHS. Jr. High Schools and SHS will have same Spirit Days, in coordination with the SHS. Homecoming game will be publicized as a community event.
    - Roth & Burger section at the football game
- **New process about emailing students rather than calling the classroom**
  - Chromebooks don't alert the students when they receive an email
  - Students don't check email regularly
  - In some classes, students are asked to put their Chromebooks away (science labs, for example)

- Trying this out to minimize interruptions to the classroom
- *Update post-meeting:* Roth is reminding students to check their email at least twice daily, homeroom and lunch are good times. There are communications going to students via email not only about picking up belongings from the main office. This is an aspect of digital citizenship the school will be working on with the students this year.
- Gym makeups are required now but are really intended to address students who might go down to the Nurse's Office to get out of gym
- How does the school decide when to inform the students about safety concerns?
  - Sherriff's Office was simply visiting the building one day
  - Situation last week (on Thursday), communications are coordinated by the district; #1 concern is always safety of the students
- Opening of schools – question about lack of paper that came home; teachers using their website vs. paper; Ms. Macko encouraged students to have active engagement in their classroom vs. just reviewing the syllabus and Code of Conduct
- School start times have been a very difficult adjustment for the Jr. High kids
  - Small adjustments in pickup / drop-off times are made by drivers fine-tuning their route
  - Most students come in by 6:45am (or soon after) and school only starts at 7:15am; kids have limited supervision; Principal Macko looking for opportunities for the kids to be engaged (intramurals, Dedicated Voices, etc.)
  - Board is hearing the feedback from parents and will use this year to evaluate what potential changes can be made in future years
- Hallways congested; no staggered bells; entire 400 wing is full sometimes during transitions; going to have students go through the cafeteria to help with congestion; hopeful that these changes will help with traffic jam
- Given the early / late lunch times, kids should know that they can have snacks and water during classes; they will be told by the teacher if they expressly cannot (in science labs, for example).

#### **VIII. Meeting adjourned Next Meeting – October 16<sup>th</sup>, 6:30pm**

Respectfully submitted,  
Samantha Singhal, Secretary

#### Attachments:

Treasurer's Report  
Open House / Curriculum Night  
Minutes of May 10, 2017 Meeting

Roth Junior High School  
September 25, 2017  
Open House/ Curriculum Night  
6:30-8:30pm

*This year the format will be very different as we try to offer an opportunity for parents and guardians to meet and greet all of their student's teachers in a more casual and relaxed atmosphere. The program will run from 6:30 - 8:30 PM. Parents may arrive at anytime during this two hour period to stop into their student's classrooms for introductions, exchange information, and sign up for parent conferences in November.*

- Open House is an event for parents/guardians. Students will be asked to bring home a version of their schedule so that parents/guardians can see what teachers they need to meet and where in the school those teachers are located. *Students will complete the schedule during Homeroom on Thursday and Friday to share with parents this weekend.*
- Teachers will share a course syllabus/grading information, have a sign up for Parent-Teacher Conferences. Teachers may also elect to display student work or key pieces of the curriculum for parents to see.
- The staff will be in their rooms ready to meet parents/guardians from 6:30-8:15 pm. Open House will end at 8:30 PM.
- Mental health staff and support staff will be outside of their offices so parents can access and meet them too.
- There will be no bell schedule so parents can come and go as they please. The goal here is foster a meet and greet atmosphere.
- Parent Group, Sport Booster, Screenagers promotion, Bookstore, RHMPA, Washington D.C. club as well as other groups will have tables in the cafe.
- We will have student WEB leaders on campus to guide and direct our visitors throughout the evening.

# Roth Parent Teacher Conference Sign-Up 2017-18

Teacher Name: \_\_\_\_\_

Time	Date - November 20, 2017 (1:00 - 8:00 PM)	Time	Date - November 21, 2017 (8:00 - 3:00PM)
1:00		8:00	
1:30		8:30	
2:00		9:00	
2:30		9:30	
3:00		10:00	
3:30		10:30	
4:00		11:00	
4:30	No Appointments	11:30	No Appointments
5:00		12:00	
5:30		12:30	
6:00		1:00	
6:30		1:30	
7:00		2:00	
7:30		2:30	

**Roth Junior High School Open House**  
**September 25, 2017, 6:30-8:30pm**

Parents/Guardians: At the end of the evening, drop your form in the designated box by the exits.  
 Your child may win a prize for you attending our Open House program tonight!

Class	Teacher's name	Room #	I went
ELA			<input type="checkbox"/>
LOTE			<input type="checkbox"/>
Math			<input type="checkbox"/>
Physical Education			<input type="checkbox"/>
Science			<input type="checkbox"/>
Social Studies			<input type="checkbox"/>
Elective: (math AIS)			<input type="checkbox"/>
Elective: (literacy AIS)			<input type="checkbox"/>
Elective:			<input type="checkbox"/>
Elective:			<input type="checkbox"/>
Elective:			<input type="checkbox"/>
Elective:			

The Mental Health Staff (counselors, social worker, psychologist, speech pathologist, school nurse teacher, and will be in their offices)



## Parent/Guardian Feedback:

Please share any tips/ideas/suggestions to improve our Open House program for the future.

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**ROTH PARENT GROUP**  
**MINUTES OF MAY 10, 2017 MEETING**

**Roth Middle School - Conference Room**

**I. Welcome & Introductions**

The meeting was called to order at 6:30 p.m. There were 3 parents in attendance, with RH Board of Education representative Diane McBride and Roth Principal Denise Zeh.

**II. Principal's Report – Denise Zeh**

See attached summary of end-of-year activities that comprised the highlights of the Principal's Report.

**III. 2017-18 RH School Budget – Diane McBride**

See attached for Proposed 2017-17 School Budget and supporting materials.

**IV. Treasurer's Report – Samantha Singhal for Mark Tanner**

There was no new activity in the account. The balance as of May 1, 2017 was approximately \$3,155.

**V. Approval of Revised By-Laws**

Revised By-Laws were accepted by the group; the only updates were to reflect the change in name from Roth Middle School to Roth Junior High School.

**VI. Vote on Roth Parent Group Board for 2017-18**

The new Roth Parent Group Board was voted in with Laura Borate as Chair, Samantha Singhal as Secretary, and Mark Tanner as Treasurer. Lucieann Stollery also volunteered to serve as Roth's representative to the District Parent Advisory Council (DPAC).

**VII. District Committee Reports**

There were no reports.

**VIII. Volunteer Opportunities**

Due to the rescheduling of the meeting, the Staff Appreciation Breakfast had already passed and was a success. There were no other volunteer opportunities before the end of the school year.

Respectfully submitted,  
Samantha Singhal, Co-Chair

**Attachments:**

Treasurer's Report

Roth Parent Group By-Laws

Roth End-of-year School Activities

2017-18 Proposed School Budget with supporting documents



**ROTH PARENT GROUP 2017/2018****September 18, 2017****TREASURER'S REPORT**

Account Balance as of last report (March , 2017) = \$3,154.84

<b>New Activity Details</b>	<b>Income</b>	<b>Expenses</b>	<b>Totals</b>
Box Tops Deposit	197.70		
Expenses paid for Teacher appreciation		121.69	
<b>Total Activity: 5/1/17 – 9/18/17</b>	<b>\$ 197.70</b>	<b>\$ 121.69</b>	<b>\$ 76.01</b>

<b>2017 – 2018 SCHOOL YEAR ACTIVITY TO DATE</b>			<b>Totals</b>
Beginning Balance as of 9/18/2017			\$ 3,230.85
Income for 17/18 school year	0.00		\$ 0.00
Expenses for 17/18 school year		0.00	\$ 0.00
<b>Balance as of 9/18/2017</b>			<b>\$ 3,230.85</b>

2016/2017 Beginning Balance = \$ 2,723.39

Respectfully Submitted,

Mark C. Tanner  
Treasurer