



**RUSH-HENRIETTA
CENTRAL SCHOOL DISTRICT**

Administrative Guideline

MONITORING SYSTEMS ON DISTRICT ELECTRONIC DEVICES – GRADES 4-12

Student monitoring and web filtering systems offer “alerts,” which analyze pictures and text to determine whether students have accessed explicit or self-harm content when using district-owned electronic devices.

When alerts are received by a school administrator during the school day, he/she will take the steps necessary, as soon as practical, to have an appropriate staff member meet with the student and/or contact the student’s parent or guardian.

When alerts are received by a school administrator after school hours, he/she will address the alert as soon as practical the next school day, and will have an appropriate staff member meet with the student and/or contact the student’s parent or guardian.

When an alert contains self-harming content, it will be sent to the school administrator for appropriate response. In addition, the student will see an automated response to direct them to contact Lifeline (211 or 275-5151) or 911 as a resource in case they are in need of immediate help. Lifeline is available 24 hours a day, seven days a week, for information and referral to services in the community, as well as short-term telephone crisis counseling regarding medical emergencies, suicide, poison control etc.

When an alert contains explicit or pornographic images, it will be sent to the school administrator and to the student that accessed explicit materials. The administrator will secure the student’s district-owned electronic device as soon as practical. If the content is suspected to involve minors under the age of 18, the administrator will contact the Monroe County Sheriff’s Office. Deputies will assist and analyze the content of the images. The administrator will collaborate with deputies to determine the appropriate next steps. Furthermore, appropriate discipline may be necessary based on the district Code of Conduct and district policies concerning the acceptable use of technology.

On an annual basis, administrators will share information with parents and students about student monitoring and web filtering systems. Parents/guardians will also be made aware of the steps that will be taken by the district if an alert is received.

Approved 2018