

**Tuesday, October 11, 2016**  
**Regular Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**  
District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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All appendices referenced to, herein, are incorporated into and made part of the official minutes of this meeting to the same extent as if fully set forth.

**In Attendance**

Board members: Mr. Robert L. Cook, President  
Mr. Sean P. McCormick, Vice President  
Mr. Simeon Banister  
Mrs. Diane E. McBride  
Mrs. Sue A. Smith  
Mrs. Annmarie Strzyzynski

Absent Board Members: Mr. Robert C. Bower

Others: Mr. George DesMarteau, School Attorney  
Ms. Sheri Brege, Acting School District Clerk  
Ms. Nerlande Anselme, Assistant Superintendent, Student & Family Services  
Dr. Patrick McCue, Assistant Superintendent, Human Resources & Strategic Initiatives  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance & Operations  
Ms. Dina Wilson, Assistant Superintendent, Curriculum & Instruction  
Ms. Maddy Wolgast, Student Representative to the Board

Absent: Dr. J. Kenneth Graham Jr. Ph.D., Superintendent of Schools

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**1. BOARD OF EDUCATION MEETING - GENERAL**

A. Board of Education Members, School Attorney, Acting School District Clerk, Cabinet Members were present. Mr. Bower and Dr. Graham were absent.

**B. Meeting Information**

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, October 11, 2016 in the Dee Strickland Conference Room at the John W. Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

**2. OPENING OF PUBLIC MEETING**

A. Mr. Cook called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and introductions were made. He announced that Dr. Graham would not be with us tonight and Mr. Bower would be late. However, Mr. Bower missed the Board meeting.

Under Agenda Review, Mr. Cook made additions to the Board Committee Reports: MCSBA Legislative, MCSBA Information Exchange, and District Health & Safety Committee meetings.

Under New business 14B - 2 board appointments to CTE , and add 14C - Board member attendee's at NSBA in March

**3. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)**

Maddy Wolgast reported that at the Senior High they are finally starting up mini projects. Homecoming this week. School Spirit is all week. Wednesday is USA Day, Thursday is Twins Day, and Friday is Toga/Spirit Day. Friday is also the Food Truck Rodeo. Saturday is the football game at 2 p.m., and the Hall of Fame Inductions at 1:30 pm.

Open House was held on the 6th. She has heard great feedback from those in attendance regarding the meet and greet format. There was a better flow to it.

4. PUBLIC FORUM – No one from the audience signed up to speak.
5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS – (Reference Appendices 5A-F)
  - A. Action pertaining to acceptance of the August Treasurer's Report' August Budget Transfers, and the August Student State Accounts Report
  - B. Action pertaining to the payment of a refund of taxes in the Town of Brighton due to a Judgement and Order which resulted in an assessment reduction for Brighton Lodging Associates LLC, 797 E. Henrietta Road for tax years 2014-16 on Tax Account Number 149.09-1-14.6
  - C. Action pertaining to the approval of the CSE/CPSE Recommendations
  - D. Action pertaining to the approval of School SDM Teams
  - E. Action pertaining to the approval of a Field Trip Request. Natural Helpers Orientation - Notre Dame Retreat House - Canandaigua, NY. March 9-11, 2017
  - F. Action pertaining to approval of Finance and Audit Committee meeting minutes - September 30, 2016

**ACTION PERTAINING TO THE ACCEPTANCE  
OF CONSENT AGENDA ITEMS 5A-F,  
WITH MODIFICATIONS TO MINUTES AS NOTED  
MOVED: Mrs. McBride  
SECONDED: Mrs. Strzyzynski  
MOTION CARRIED: 6-0**

6. PERSONNEL ACTIONS - (Reference Appendices 6A)
  - A. Action pertaining to approval of personnel actions

**ACTION PERTAINING TO THE  
ACCEPTANCE OF PERSONNEL ACTIONS  
MOVED: Mr. Banister  
SECONDED: Mrs. Smith  
MOTION CARRIED: 6-0**

7. BOARD WORKSHOP – (Reference Appendices 7A)
  - A. Action to Adopt Resolution Declaring Capital Improvement Projects 2018 are not Subject to Review under SEQRA and the Regulations Thereunder Environmental Quality Review Act (SEQRA) Resolution  
Mr. Whitmore explained the reason why we are not subject to review under SEQRA for the proposed renovations under the 2014 capital improvement project. A SEQRA determination must be made before construction gets underway.  
As the proposed project will have no significant environmental impact the project is considered at Type II and not subject to a review.

**ACTION TO ADOPT RESOLUTION DECLARING CAPITAL  
IMPROVEMENT PROJECTS 2018 ARE NOT SUBJECT  
TO REVIEW UNDER SEQRA AND THE REGULATIONS  
THEREUNDER ENVIRONMENTAL QUALITY REVIEW  
ACT (SEQRA) RESOLUTION  
MOVED: Mr. Banister  
SECONDED: Mrs. Smith  
MOTION CARRIED: 6-0**

8. BOARD WORKSHOP – (Reference Appendices 8A)
  - A. Discussion of Expanded Role of Board Liaison via School Visits  
After discussion it was decided that each board member will contact the principal of the school to which they are a liaison to and schedule their own time during the months of mid-January thru

mid-April. During the next month or two a note will go out from the Superintendent or Board President to schools explaining the visit.

9. Board Workshop – (Reference Appendices 9A-B)

- A. Action pertaining to the acceptance of the external auditors "Basic Financial Statements for Year Ended June 30, 2016," the Letter of Communication, and the "Communicating Internal Control Related Matters Identified in an Audit for Year Ended June 30, 2016," prepared by Raymond F. Wager, CPA, P.C.

**ACTION PERTAINING TO THE  
ACCEPTANCE OF FINANCIAL STATEMENTS  
FOR YEAR ENDED JUNE 30, 2016  
MOVED: Mr. Banister  
SECONDED: Mrs. Smith  
MOTION CARRIED: 6-0**

Mr. Wager reports, based on his external audit, that the District's financial condition continues to be excellent. Equities increased 7.5 million last year. This increase was due in part to fuel costs, warm winter, state aid, benefits, health insurance consortium, and retirement system went down. All of these aspects going in the right direction.

There are two things the District excels in: How we finance our Capital Projects and getting state aid back. Also, health insurance benefits are on the low spectrum due to the Consortium. The District needs to stay on top of our plan for the reserves.

- B. Action pertaining to the approval of the Rush-Henrietta Central School District Audit Corrective Action Plan for Year Ended June 30, 2016

Mr. Wager reports that the District's management items are not significant, just minor procedural items. Mr. Whitmore put together a corrective action plan. These actions addressed the salary notices for the school age child care program, and a recommendation to have our claims auditor looking at bids in relation to budget allocations.

**ACTION PERTAINING TO THE  
ACCEPTANCE OF THE DISTRICT AUDIT CORRECTIVE  
ACTION PLAN FOR YEAR ENDED JUNE 30, 2106  
MOVED: Mrs. Smith  
SECONDED: Mr. McCormick  
MOTION CARRIED: 6-0**

10. BOARD WORKSHOP

- A. Voter Identification Process (Policy 2120.2, Regulation 2120-R)

Mrs. Smith felt that the District should address the issues of identification and what forms will be accepted.

Mr. Wally Slynko, P.O. 263, Henrietta, NY 14467 spoke regarding an issue his wife had last year. She used her driver's license that had a P.O. Box listed on it. A P.O. Box is not proof of residency. Identification is needed to show you are a resident in the district, something with your home address listed (i.e., gas or electric bill.)

Mr. Slynko also had an issue with how his wife was treated at the table. There were difficulties at the table, we need training in how to handle our community with courtesy.

Mr. Cook said we need to do a better job of advertising what is accepted as proof of residency. There should be a place in the Budget Newsletter for clarification.

## 11. WORKSHOP -

### A. RHCSA Legislative Positions

Mr. Cook asked the Board what position we should be advocating for. The board agreed to accept the MCSBA's advocacy issues:

- ✓ Funding for Public Education, including tax cap issues and state aid
- ✓ Mandates
- ✓ Audit reform

## 12. BOARD WORKSHOP - (Reference Appendices 12A)

### A. Superintendent Evaluation - Stakeholder Input (Regulation 3160-R)

While all Board members agreed that they welcome feedback from stakeholders, it was decided that this regulation should go back to Policy Committee for wordsmithing.

## 13. SUPERINTENDENT'S REPORT - (Reference Appendices 13A)

### A. Written Information - 1st Quarter Event Supervision

#### B. Other

- ✓ Girls Volleyball Team. Mr. Stewart has a better handle on parent concerns. He will attend practices and games then make a decision on next year's team makeup. He feels that it doesn't make sense to bring kids up to varsity if you aren't going to use them. Mr. Stewart will be evaluating the structure.
- ✓ High School Football Team approached the Senior High Principal and Coach stating that some players wanted to kneel during the national anthem. It was suggested to students that they consider the social media ramifications. The players approached the principal and coach again wanting to put BLM on helmets. This was deemed inconsistent with the regulations concerning team uniforms. The players asked to wear t-shirts during practice which seemed reasonable if a freely made personal decision with no coercion for or against. .

Having listened to the plan the Board took no position.

The Board felt extra security measures should be in place. Mr. Whitmore will update the Board.

### C. Google Symposium - October 25

Ms. Wilson invited the Board to attend the Google Symposium on October 25 to be held at Burger. This is sponsored by Google. She updated the Board on a list of activities for the day and asked the board if one of them would like to sit on the panel discussion. Ms. Wilson will send out the agenda for the day.

## 14. New Business (Reference Appendices 14A/B)

### A. Public Participation at Board Meetings (Policy 1230)

One minor addition to the policy. The change was approved as the first read. It will be brought back for a second read.

### B. CTE External Review Committee – Academy of Business and Finance

The committee's task will be to review the Business Department's self-study report and provide recommendations for improvement. The committee is asking for one, preferably two board members to sit on this committee.

Mr. Bower and Mr. McCormick were appointed.

### C. Board Representation at NSBA

The three board members attending will be Mrs. Smith, Mr. Cook, and Mr. Banister.

15. BOARD MEMBER REPORTS

- A. MCSBA Legislative Committee (Oct. 5) – Mr. Cook sent out the minutes of the meeting. Mr. Banister gave a summary of the meeting.
- B. MCSBA Presidents Meeting (Oct. 5) – Mr. Cook reported that it was an open discussion from different Board Presidents. It was a mixture of new and folks who have been in the leadership role. They spoke to subjects such as “How to Get Along,” and Board Retreats.
- C. MCSBA Executive Committee meeting. Pro forma, approved Sherry Johnson’s contract. She’s on the same calendar that Mrs. Siegle was on.
- D. MSCBA Labor Relations – Mr. Bower sent out the minutes. Dr. McCue was present and said there was a presentation was on the sub shortage. Districts are talking and cooperating with colleges for substitutes. It’s a region wide problem.
- E. Health & Safety - Safety Week went well, the Sheriff’s Department were visible on property. Only 24 calls were received between June and September. We are currently testing new Id badges. We have updated emergency drills. New template for building level response plans should be done by May 2017. Mr. Torres spoke on the safety of food trucks. He will be coming up with guidelines. Mr. Nelson announced new fountains are being installed, and CO detectors. Nurses training is done.  
A concern was raised over the fact that you can’t dial 911 out of classrooms.  
Student rep, Ms. Wolgast reported that the fire alarms went off last week, and she said there was no attendance taken.
- F. MCSBA Albany Lobbying Trip – Spring Advocacy - Mr. Banister reports they are trying to set up a meeting with Governor Cuomo.

Before closing the meeting, Mr. Cook reminded the Board that the Alumni Hall of Fame awards will be prior to game on Saturday. He asked Board members to be present if possible.

16. CLOSING MEETING

MOTION TO ADJOURN BOARD MEETING AT 8:55 P.M.  
MOVED: Mrs. McBride  
SECONDED: Mrs. Smith  
MOTION CARRIED: 6-0

Next Board of Education Meeting – October 25, 2016

Respectfully submitted,

Sheri Brege  
Acting School District Clerk  
**Board Approved: October 25, 2016**