



**Tuesday, December 13, 2016**  
**Board of Education Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**In Attendance:**

Board members: Mr. Robert L. Cook, President  
Mr. Sean P. McCormick, Vice President  
Mr. Simeon I. Banister  
Mr. Robert C. Bower  
Mrs. Diane E. McBride  
Mrs. Annmarie Strzyzynski

Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. George DesMarteau, School Attorney  
Ms. Sheri Brege, Acting School District Clerk  
Ms. Nerlande Anselme, Assistant Superintendent, Student and Family Services  
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations  
Ms. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

**Absent:** Mrs. Sue A. Smith

**1. BOARD OF EDUCATION MEETING - GENERAL**

A. Board of Education Members, Superintendent of Schools, School Attorney, Acting School District Clerk, Cabinet Members  
See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, December 13, 2016, in the Dee Strickland Conference Room at the John W. Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

**2. OPENING OF PUBLIC MEETING**

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements  
Mr. Cook called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Mr. Cook presented board members Simeon Banister and Annmarie Strzyzynski with certificates from Monroe County School Boards Association (MCSBA) for the completion of their six hours of training in board governance as required by Chapter 388 of the Laws of 2010.

**3. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)**

Maddy Wolgast reported on various activities taking place at the Senior High. They continue to work on guidelines for the Gold Card, which include not having any disciplinary action and maintaining a high GPA ranking. She also commented on the Teen Health Fair, recent lock down, upcoming concerts, and the Werner Kleemann blood drive (it was a record breaking success).

Mrs. Patton will be meeting with officers to come up with ways to make Block 5 better.

#### 4. PUBLIC FORUM

- A. Audience members may address the Board of Education regarding items of interest not on the agenda (If you wish to speak regarding an item on the agenda, please raise your hand while the item is under discussion.)

There were no audience members wishing to speak.

#### 5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #5A-U)

- A. Action pertaining to acceptance of the October treasurer's report
- B. Action pertaining to the award of bids – Xerographic paper, Offset paper, Plumbing supplies, Plumbing supplies rejection, Brake parts, Printer cartridges, Cooperative transportation natural gas, Cooperative lunch paper
- C. Action pertaining to the payment of a refund of taxes in the town of Henrietta due to an Order and Judgment with Stipulation of Settlement, which resulted in an assessment reduction for Kohber Press, Inc., located at 1000 John Street, for tax years 2014-15, 2015-16, and 2016-17 on tax account number 175.01-1-7
- D. Action pertaining to acceptance of the Full-day Kindergarten – CIP Summary
- E. Action pertaining to acceptance of property tax collections
- F. Action pertaining to acceptance of the Report of Revisions/Refunds of Taxes
- G. Action pertaining to acceptance of Holdsworth Klimowski Construction change orders - #GC-011, #GC-012, #GC-013
- H. Action pertaining to acceptance of the high school cell tower lease
- I. Action pertaining to acceptance of a donation – Dee Strickland Scholarship Fund
- J. Action pertaining to acceptance of a donation – Musical Instrument
- K. Action pertaining to approval of an overnight field trip – 2017 Dartmouth Relays, Hanover, NH (January 6-8, 2017)
- L. Action pertaining to approval of an overnight field trip – NYS DECA Career Conference & Competition, Rochester, NY (March 8-10, 2017)
- M. Action pertaining to approval of an overnight field trip – Softball Tournament, Myrtle Beach, SC (April 14-22, 2017)
- N. Action pertaining to approval of an overnight field trip – DECA International Career Development Conference, Anaheim, CA (April 25-30, 2017)
- O. Action pertaining to approval of CSE/CPSE recommendations
- P. Action pertaining to approval of Board of Education meeting minutes – 11/8/16
- Q. Action pertaining to approval of Board of Education meeting minutes – 11/15/16
- R. Action pertaining to approval of Board of Education meeting minutes – 12/6/16
- S. Action pertaining to approval of an overnight field trip – Marine Corp Holiday Classic Track Meet, New York, NY (December 2016)
- T. Action pertaining to approval of an overnight field trip – VA Showcase Track Meet, Lynchburg, VA (January 2017)
- U. Action pertaining to approval of Board of Education meeting minutes regarding a confidential student matter

#### **MOTION PERTAINING TO ACCEPTANCE OF CONSENT AGENDA ITEMS #5A-U**

**MOVED: Mr. Bower**  
**SECONDED: Mrs. McBride**  
**MOTION CARRIED: 6-0**

#### 6. PERSONNEL ACTIONS (Reference appendix #6A)

- A. Action pertaining to approval of personnel actions

#### **MOTION PERTAINING TO APPROVAL OF PERSONNEL ACTIONS, #6A**

**MOVED: Mr. McCormick**  
**SECONDED: Mrs. Strzyzynski**  
**MOTION CARRIED: 6-0**

**7. WORKSHOP: CULTURALLY RESPONSIVE EDUCATION** (Reference appendix #7A)

**A. Culturally Responsive Education**

This workshop was postponed to April 11, 2017.

**8. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (FIRST READ)** (Reference appendix #8A)

**A. 0001, 3160-R, 5152, 5155, 5191, 5191-R, 5191-E, 8121.1, 8121.1-R, 9110.4**

These policies, regulations, and exhibits were reviewed. There were no objections to the proposed revisions. They will be brought back for a second read and approval at the January 10 board meeting.

**9. DISTRICT POLICY QUARTERLY REVIEW** (Reference appendix #9A)

**A. Board members will review Instruction policies 4321-4532**

- These were sent to the Policy Committee for review. Policies 4321 - 4321.5R

**10. SUPERINTENDENT'S REPORT** (Reference appendices #10A-D)

**A. Written: Enrollment Projections**

Dr. Graham reviewed enrollment projections. He noted that he removed 3 Special Education classes from Winslow to Crane in order to balance enrollment.

**B. Written: Demographic Trends**

Dr. Graham commented on the Demographic Trends.

**C. Written: Interscholastic Sports Report – Fall**

**D. Written: School Reconfiguration Report**

Dr. Graham updated the board on the status of the schools' reconfiguration plan. In his report he commented on Facility Renovations, Student Transportation, Wrap-around Child Care, Program Advisory Teams, Curriculum Development, Staff Transition, and the PTO Transition.

**E. Oral Information**

- Board videos have been posted. February we will be taping DPAC session. Social Use of Media by Teens will be videotaped and posted. The Monroe County Sheriff's Department will have representatives there.

**11. NEW BUSINESS** (Reference appendices #11A)

**A. NYSSBA Convention & Education Expo 2017 – Presentation Proposal Consideration**

Mr. McCormick suggested doing a presentation similar to our technology symposium. There is an online proposal form. Mr. McCormick will look into this further and report back.

**B. Elmer Gordon Scholarship – Application and Timeline Drafts**

**MOTION TO APPROVE ELMER GORDON SCHOLARSHIP  
APPLICATION AND TIMELINE**

**MOVED: Mr. Bower**  
**SECONDED: Mr. McCormick**  
**MOTION CARRIED: 6-0**

**12. BOARD MEMBER REPORTS**

**A. Instructional Space Committee (Nov. 17, Dec. 8)**

Dr. McCue reported that the committee endorses the draft report which will be presented at the next Board meeting.

- B. Multicultural Parent Advisory Council (MPAC) (Nov. 28)  
Mrs. McBride reported there was good dialogue and update on Cub Care Zone, including outlining suggestions/topics for upcoming meetings,
- C. MCSBA Labor Relations Committee (Nov. 30)  
Dr. McCue reported that discussion on the topic of 3020a regulations and including changes being made. Interesting data resulting in a much shorter timeframe to remove a teacher.
- D. MCSBA Albany Advocacy Trip (Dec. 5)  
Mr. Cook and Dr. Graham went on the Advocacy Trip to Albany. Not very productive other than showing the governor's staff that we continue to care. They took the meetings, however, no information on the Governor's Budget was released.
- E. MCSBA Legislative Committee (Dec. 7)  
Mr. Banister reported they got a debrief from Albany trip. He will forward minutes to Board. Reminder: Legislative Breakfast on February 11<sup>th</sup>.
- F. MCSBA Executive Committee (Dec. 7)  
Mr. Cook reported they also received a debriefing on the Albany trip. The association finances are strong, and various committees reported. However, due to low attendance not many reports.
- G. Budget Advisory Council (BAC) (Dec. 12)  
Mrs. Smith and Mr. Cook did the same presentation as last week's Board workshop.
- H. Safety Committee –  
Mrs. Strzyzynski reported she learned a lot about the homeless in our area, emergency responders, residency, and fire emergency drills. Members from fire and the ambulance were there. The Henrietta ambulance has merged with Chili and Scottsville.

### 13. CLOSING OF MEETING

- A. Board Meeting Recap
- Roth School Visit on Thursday, December 15
  - Next Board meeting January 10
- B. Adjournment

**MOTION TO ADJOURN THE MEETING AT 8:47 P.M.**  
**MOVED: Mr. McCormick**  
**SECONDED: Mr. Bower**  
**MOTION CARRIED: 6-0**

### C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 6 p.m. Tuesday, January 10, 2017.

Respectfully submitted,

Sheri Brege  
Acting School District Clerk  
**Board Approved: January 10, 2017**