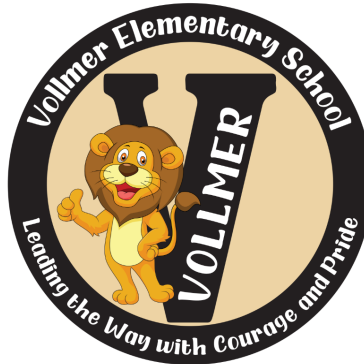


# Mary K. Vollmer Elementary School

Family Handbook  
150 Telephone Road  
West Henrietta, New York 14586



## School Hours

9:20 a.m. - 3:35 p.m.  
School Doors Open at 9:10  
School dismissal starts at 3:30

## Important Telephone Numbers

Main Office	359-5550
Principal	359-5558
Assistant Principal	359-5557
Nurse	359-5560
Attendance Line	359-5588
Main Office Fax	359-5559

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### **A Message from the Principal**

Welcome to Vollmer Elementary School! The staff and I look forward to working with you and your child over the coming school year. At Vollmer, we are committed to quality teaching and learning, and we recognize that all children are curious and eager to learn. We want them to achieve their fullest academic, social, and emotional potential.

We also recognize that the school, the students, the families, and the community must all work together to provide a learning environment that fosters the development of that potential. We invite you to work with us to maintain and enhance our reputation for excellence.

This handbook will answer many questions for you and will assist you in working with us as we attempt to meet the needs of your children. Please review the handbook in order to become familiar with the various programs and opportunities our school community has to offer. We all join together in wishing you and your child much success and happiness here at Vollmer Elementary School.

Sincerely,

Jennifer Tomalty  
Principal

## GENERAL SCHOOL INFORMATION



### Parking

Please park in designated parking areas only. The driving circle, located in front, is reserved for school buses. Cars are only allowed to park in the designated areas (inside the curb of the circle) during school hours.

### Student Drop-Off

All cars will unload students at the side entrance and students will enter through the side door located in the north parking lot (closest to Burger Junior High School). A staff member will be at the door to greet children. Students should not arrive at school earlier than 9:10, as there is no one available to supervise children before that time. Students that arrive at school later than 9:20 must be accompanied by an adult to sign them in at the main office.

### Student Pick-Up

Any time a parent will be picking up a student during the school day they must come to the main office to sign the student out. **Please be prepared to show valid identification when picking up a student.**

**General Reminder:** In the interest of safety please do not arrive for pick up for arrival or dismissal more than 5 mins early. Cars arriving too early back up and block the road from oncoming cars making it difficult for buses to safely enter our bus loop. Additionally, cars arriving too early make it impossible for staff to enter or leave the parking lot. This impacts safety in the building and sometimes at sporting events and other student activities in the district.

[Vollmer Parent Pick-Up Form](#)

### Dismissal

Complete the early dismissal form, found on the Vollmer Web ([Student Pick ups](#)) Page when planning to pick your child up from school. The student must be picked up and signed out by a parent or guardian at parent pick up. Please be prepared to show identification. In the event that a child is an everyday pick up you will receive a pass from the main office to pick up your child from the side parking lot entrance. (Student fast passes will be provided for families that pick up every day.) All other students must be picked up in the school office. Please be prepared to show identification. Please note that students may not be removed from their school bus for an unplanned pick up.

### Bus Passes

All bus change requests for daycare or split custody must be received on the Wednesday of the week prior to the change. In September, no bus change requests will be granted during the two weeks of school.



In the case of an unforeseeable emergency, a written note or call to the main office is required. The note/phone call should include the name, address, and telephone number of the person responsible for your child.

### **Lost & Found**

Areas for lost and found items are maintained by the office and can be found in the cafeteria. This area should be checked periodically by anyone who has lost something. Items lost on the school bus may be found at the bus garage.



### **Volunteers and School Security**

We welcome and encourage all volunteers. Those who would like information on volunteering may call the school's main office. When coming into the school, all visitors must enter through the main entrance, check-in at the main office, and secure a visitor pass. Entry must be through the front doors during school hours.

### **Classroom Visitors**

You are welcome to visit our school. To ensure a pleasant visit, please follow these steps: contact your child's teacher to discuss your desire to visit and the purpose of your visit in advance, sign in with our main office upon your arrival, and receive and wear a visitor's pass/badge. Your child's teacher will work with you to determine the best time for a classroom visit so as not to interfere with the instructional program in the classroom.

### **Emergency Information (Blue Cards) and School Closings**

When district schools must be closed for any reason families will receive a robocall. In addition, such closings will be announced on local radio stations and television channels 8, 9, 10, and 13. A "Parent Alert" will also be posted on the district website, [www.rhnet.org](http://www.rhnet.org). Please do not call the school office for information regarding emergency closings. Please keep the school office aware of current phone numbers so that you can receive robocalls.

When schools are closed, all adult education and school functions for the evening are canceled.

### **Early School Closing**

If an emergency forces a closing during the school day, your child will be sent to the place you identified on the Confidential Information Form (the "Blue Card"). Please make sure this form is kept up-to-date. Parents should discuss the emergency plan with their children so that students will know where to go and what to do in the event that they should arrive home during the day and no adult is there for them. Also, the neighbor or relative who is named in an emergency plan should be made aware of the arrangement. We are **NOT** able to individually phone every parent during an emergency closing, but we will attempt to reach parents using the district's automated phone messaging system.

### **Delayed Start to school**

In the event of a delayed start to school students will, we begin school at the set time provided by the district. Students cannot be dropped off earlier than the set time. Buses will arrive at the set time after their normal arrival time. Ensembles will be canceled on delayed start days.

## Students Walking or Bicycling to School

All students who walk or ride their bikes to school must submit a form signed by a parent/guardian. All bike riders must have a bike lock and a helmet. Students can pick up the permission form from the main office.

## Electronic Devices

The use of personal electronic devices, including cell phones, video game systems, apple watches and/or other internet connected devices are prohibited on school property during regular school hours. These devices disrupt learning and are unable to be appropriately supervised. **At the elementary level, electronic devices/equipment are not allowed on the bus.** If a child brings these devices to school, they must remain powered off and in their book bag. **It is strongly recommended that electronic devices not be brought to school. The district is not responsible for damage or loss of personal property.**

## Chromebooks:

All students in grades 4-6 will be allowed to take their Chromebooks home with them for appropriate academic use.

**Chromebook Education:** At the start of the school year, teachers conduct a series of lessons. Those lessons will cover topics such as:

- Reviewing the student pledge
- Digital citizenship
- Safe online practices
- Chromebook tips and tricks
- Setting up cloud printing
- Care and handling of the Chromebooks
- Google Drive organization

Your child's Google password is available in SchoolTool.

## PROGRAMS AND SERVICES



### Art

The art program is designed in alignment with the Rush-Henrietta visual arts standards and elementary art curriculum. Students in grades 4th through 6th attend art class for fifty minutes, 2 times in a 4 day schedule and within a 5 week rotating schedule with music. Each year students gain an understanding of Art Elements and Principles of Design. They manipulate lines, shapes, colors, space, and textures in a variety of media while using art tools with proper technique. Within many of the lessons, students learn about visual art connections to other academic disciplines and about art in history and society. The art program emphasizes creative problem solving, independent thinking, and individual creativity.

### Music

The music program is a district program for students in grades one through six. It is based on the New York State Standards for elementary music instruction. Students participate in a 50-minute class, 2 times in a 4 day schedule and within a 5 week rotating schedule with art.

They participate in many activities in order to learn the elements of music. The focus of the program is on music literacy. They learn to match pitches, sing songs, play instruments, and move to music in appropriate ways. They listen to music with an emphasis on understanding the elements of melody, rhythm, form, and harmony. The opportunity to listen to a live performance is given to fifth-grade students. They attend the intermediate concert presented by the Rochester Philharmonic Orchestra.



### **Physical Education**

Certified physical education teachers teach a district-wide curriculum. Students receive physical education for 50 minutes twice within a four-day rotation. Students are required to wear appropriate clothing and sneakers when participating in class.

### **Library**

A library media specialist manages the school-based resource center for students, teachers, and parents. The library media specialist and classroom teachers work together to provide library skills instruction and literature appreciation experiences as well as technology integration to supplement classroom instruction.

### **Music Ensembles:**

Music ensemble instruction will be offered before the start of each school day. Three music ensembles will be offered: chorus, band, and orchestra. An early bus will be provided to make this possible. Student participation is not required. Ensembles run from 8:10am - 9:10am.



### **Music Lessons:**

Instrumental music lessons will be scheduled during the school day on a rotating basis. Students will be responsible for making up missed work

### **After School Activities (Clubs):**

After-school activities will be offered throughout the school year based on student interest and teacher availability. Clubs will not start until October or November. Activities will run from 3:40 - 4:15. A late bus will be provided for students.

### **Response to Intervention (RTI)**

A team of reading teachers, math specialists, special education teachers, and instructional coaches collaborate with classroom teachers to provide targeted interventions for those students needing additional support through our Academic Intervention Services (AIS) in ELA and/or math. Students who are in need of this instructional support are assigned to work in additional groups or on an individual basis with their classroom teacher to reinforce instruction. The goal of intervention is to help students become more successful in their regular classroom programs.

Students are identified to receive AIS based on multiple measures including end-of-the-year testing and teacher recommendation. Classroom teachers work closely with the reading and/or consultant teacher assigned to their classroom to develop an instructional program that will best meet each student's needs using a variety of targeted and differentiated strategies and techniques.



### **Instructional Support Team (IST)**

The Instructional Support Team (IST) is a strength-based, child-centered support system to promote success for all students. The IST helps to assess and make recommendations for students in need of special support for learning, social-emotional, and/or behavioral difficulties. The team carefully monitors student progress throughout the year making every effort to devise strategies for students that will allow them to successfully participate in their educational program. Parents are invited and strongly encouraged to attend IST meetings, to be part of the team discussing and devising interventions for their child.

### **English as a New Language (ENL)**

This program is designed to serve the needs of students whose first language is not English. After screening, the students are placed in appropriate small groups for English instruction. They receive push-in and/or pull-out services from a certified ESL teacher. Instructional emphasis is placed on listening, speaking, reading, and writing skills. The length of time spent by the student in the ESL program is determined by his/her performance on the NYS English as a Second Language Achievement Test (NYSESLAT).

### **Speech/Language**

Speech and/or language services are available to students identified by the district's Committee on Special Education as having a need in any area of communication. Services are determined through screening or evaluation. The student and therapist have regularly scheduled small group sessions. The speech/language pathologist also provides in-class services and consultation to classroom teachers. The speech/language program is designed to compliment the student's educational program and to meet his/her communication needs.

### **Committee on Special Education (CSE)**

If a student has needs beyond the general education program, the Instructional Support Team (IST) will refer the student to the Committee on Special Education. The CSE will determine if the child is in need of special education and will recommend to the parents, and the Board of Education, the appropriate educational program and services for the child. Parents are an important member of the CSE and are invited to attend. Parents also have the option of presenting information in the form of writing, through an outside professional, or through a district staff member.

The district will notify parents in advance of the CSE meeting for their child.

An individual education plan (IEP) must be written for each child needing special education services and this plan must be reviewed annually, and revised, as needed. The plan is written by the child's special education teacher and parents based upon the recommendations of the CSE.

### **School Counselor**

Vollmer has a school counselor to support students' academic achievement and social-emotional well-being.

- The school counselor facilitates the school guidance curriculum in classrooms, focusing on academic skills, organization and time management strategies, coping, self-awareness, metacognitive strategies, goal-setting, and problem-solving skills. The counselor will help students analyze their developmental strengths, and assist them in connecting these strengths with their personal and long-term career goals.

- The school counselor is instrumental in helping students transition between buildings and grade levels.
- The school counselor provides short term individual and group counseling to students in need, in collaboration with the school's social worker and school psychologist.
- The school counselor collaborates with parents, community agencies, and provides referrals for outside counseling support for students, when necessary.
- The school counselor and school psychologist will also develop and monitor the implementation of Section 504 plans. This includes obtaining parental permission, scheduling meetings, and completing all necessary paperwork after the meetings.

### **Social Worker**

A social worker is assigned to Vollmer and serves as a liaison between the school, home, and community.

- The social worker advocates for and empower students, their families and educators to gain access to and effectively use school and community resources. Service delivery focuses on students whose emergent social-emotional and environmental factors create barriers to educational achievement. Interventions will be directed towards supporting academic success and personal growth.
- The social worker helps students develop: skills to interact positively with others (mediation, conflict resolution, and problem solving); skills to promote positive, health enhancing behaviors; greater understanding of self and others, coping mechanisms to deal effectively with change and transition.
- The social worker provides individual and group counseling, in collaboration with the school counselor and school psychologist.
- The social worker provides counseling and support to students and staff in crisis situations related to trauma, illness, and grief; advocate for students and families.
- The social worker participates on the Crisis Response Team.
- The social worker collaborates with outside agencies, and provides referrals, when necessary.
- The social worker assists with conducting lethality and threat assessments in collaboration with other building level mental health providers, when appropriate.
- The social worker is responsible for conducting and writing psycho-social/developmental histories and other necessary reports, such as counseling progress summaries and counseling assessments.

### **School Psychologist**

A school psychologist is assigned to each school to provide psychological assessment, intervention, counseling, and collaboration/consultation.

- **Assessment:** The school psychologist completes all psycho-educational evaluations and reports including psychological, academic, social-emotional, and adaptive testing. The school psychologist also conducts lethality and threat assessments when appropriate.
- **Intervention:** The school psychologist supports teachers in developing interventions for students in the areas of academic performance, coping, self-advocacy and social skills; facilitate the development of Functional Behavioral Assessments and Behavioral Intervention Plans and participate in Response to Intervention and Instructional Support Teams as well as multidisciplinary team meetings focusing on academic and behavioral concerns. The school psychologist intervenes when children are in an acute crisis. This includes but is not limited to, de-escalation, maintaining the safety of children and adults, and follow-up with administrators, parents, and/or outside agencies.

- **Counseling:** The school psychologist provides short-term counseling services either individually or in a small group for students who have emotional or behavioral needs that interfere with their functioning in the classroom.
- **Collaboration/Consultation:** The school psychologist chairs Committee on Special Education (CSE) meetings and other meetings deemed necessary by the Office of Special Education. This includes, but is not limited to, making changes and additions to the Individualized Education Plan (IEP) and ensuring parents' due process rights.
- The school counselor and school psychologist also develops and monitors the implementation of Section 504 plans. This includes obtaining parental permission, scheduling meetings, and completing all necessary paperwork after the meetings.

**Attendance Team**

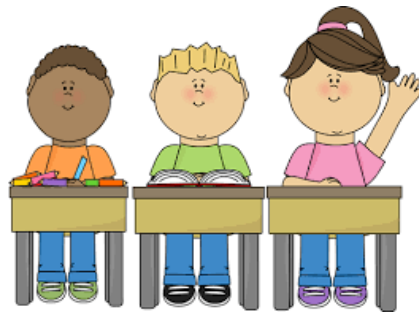
The attendance team reviews student absences/tardies. The goal of the team is to promote regular and punctual attendance so that students have the maximum opportunity to achieve their potential.

Concerns regarding a particular student's absences or tardies will be brought to the attention of the parents or guardians by the attendance team. The attendance team will work with parents and guardians to ensure all students are taking full advantage of the instructional day.

**STUDENT ACTIVITIES**

Students at Vollmer have the opportunity to participate in a variety of school activities. These may include Student Council, Safety Patrol, as well as after-school clubs and activities. If you would like more information about these opportunities, please contact the main office.

**GENERAL CLASSROOM INFORMATION**



**Parent-Teacher Conferences**

These conferences are scheduled by appointment. Sign-up for the fall conferences takes place at the school's Fall Parent Information Night. Please consult your school calendar for these important dates. Additional conferences may be arranged at other times during the year if the parties concerned feel it is necessary. Conferences may be conducted in-person, by phone, or virtually through Google Meet.

**Progress Reports**

Grades 4-6 receive progress reports at the end of each quarter. These reports will be available electronically in SchoolTool.



## Classroom Supplies

The supply lists for each Rush-Henrietta school and grade level can be found on our district website: <https://www.rhnet.org/Page/13629>.

## Homework Philosophy

Homework is an instructional strategy that provides students with an opportunity to deepen their understanding and skills relative to learning standards and classroom instruction. At the elementary level, homework should help children develop good study habits, foster positive attitudes toward school, and communicate to students and families that learning takes place both inside and outside school. Homework is one form of communication for families to know the skills and processes their children are learning. Both home and school play important roles in encouraging students to complete homework. Purposeful and differentiated homework supports mastery of the learning standards and promotes individual student achievement. Students are more likely to benefit from homework that is relevant to them and at their appropriate instructional level. Students should receive constructive and specific feedback on homework to inform them of their progress. Homework is one form of student work that guides teachers' instruction.

The district's homework philosophy helps guide teachers' decisions regarding the amount and type of homework. The amount of homework varies according to grade level, student ability, and subject matter. Students at all grade levels are expected to engage in reading activities each evening.

## Celebrations in Schools ([directly from BOE Policy 4821](#))

School activities that relate to holidays and seasonal observances shall have a clear instructional purpose aligned with the district's learning standards and curriculum.

Commemoration of special days and events shall emphasize cultural, historical, and artistic values. Such activities shall respect the variety of religious affiliations and beliefs existing within the school community and shall observe constitutional requirements that public school districts avoid practices that promote or discourage any specific religion.

Should celebrations involve the exchange of cards or gifts, the classroom teacher shall ensure that the activity is inclusive of all students.

Should celebrations involve student costumes, those costumes shall have relevance to the instructional purpose of the activity.

No celebration or observance shall explicitly or implicitly impose any expense or medical danger upon a student as a condition of his/her participation.

A student may be excused from school celebrations or observances if his/her parent/guardian files a request with the building principal. In this case, please email the principal, Mrs. Tomalty: [JTomalty@rhnet.org](mailto:JTomalty@rhnet.org).

## Student Recognitions/Birthdays

We are always looking for opportunities to get to know and celebrate students on an individual basis. This gives him/her a chance to share their interests and uniqueness with classmates. Traditionally, this occurs on a student's birthday, but it could also happen on a holiday or as part of the classroom culture. Parents are allowed to bring in store bought treats for the class to share but this will need to be

arranged with the classroom teacher in advance and be mindful of student allergies. Whenever possible, consider individually wrapped or portioned items to make distribution easier, quicker and safer. In addition, you may send in non food items or a book to share with the class.

**\*deliveries of items for students are not allowed (balloons, flowers, etc.)**



## ELEMENTARY HEALTH SERVICES



### School Health Office Staff

Vollmer Has both a school nurse-teacher (SNT) who is a registered professional nurse and a health aide. The SNT coordinates healthcare in the school setting; answers routine medical questions for parents, staff, and children; gives immediate first aid; and provides medical care according to the medical regimen prescribed by the student's health provider. In addition, the SNT coordinates mandated physical examination requirements and teaches the NYS health curriculum. The health aide monitors attendance and assists the SNT with a variety of responsibilities.

Vollmer Health Office: <https://www.rhnet.org/Page/1978>

### Confidentiality

The district adheres to the Family Educational Rights and Privacy Act (FERPA). Private health care providers must follow other laws called Health Insurance Portability and Accountability Act (HIPAA). In instances where the school needs to communicate with primary health care providers, the parent will need to complete the required form(s) from their health care provider in order for school officials to be able to exchange information with them. Please be advised that confidential medical information will be shared with district personnel who need to know. This may include understanding the impact a medical condition may have on a child within the classroom setting and/or how to recognize and potentially manage significant medical concerns until medical help arrives. If you have any questions, please contact your SNT.

### Mandated Physical Examinations

New York State law requires parents or guardians to provide a certificate of physical examination for all new students and for students in grades kindergarten, 2, 4, 7, and 10, and for those students participating in sports, requiring special education services, or seeking work permits.

To ensure continuity of care, the Board of Education recommends that all examinations be done by your own physician, physician's assistant, or nurse practitioner. If you require but cannot afford health insurance to secure private health care for your child, please contact the school nurse-teacher (SNT) for confidential assistance in applying for Child Health Plus. A physical exam is valid for 12 months through the last day of the month in which the exam was conducted. This exam is valid for an entire school year for new entrants and mandated exams. In the rare event that a certificate of private examination is not provided, a physical examination may be conducted in the school by scheduled appointment. A parent has the right to be in attendance at these examinations and/or to review history questions that may be asked of your child. Please make prior arrangements with the SNT.

### Immunizations

On June 13, 2019, Governor Andrew M. Cuomo signed legislation removing non-medical exemptions from school vaccination requirements for school-age children. This means that religious exemptions for

immunizations are no longer valid for current or incoming students. Therefore, every child must obtain the required immunizations in order to attend school.

It is important to note that your child will not be permitted to attend school in September without the required immunizations.

The required immunizations can be obtained from either your family health care provider or the Monroe County Health Department located at 111 Westfall Road, Rochester, NY 14620. They may be reached by phone for hours of operation at 585-753-5150. The exact date each immunization was given must be included in the record. The chart detailing the required immunizations may be accessed at [rhnet.org/immunizations](http://rhnet.org/immunizations).

Your immunization records along with required proof of scheduled follow-up appointments must be submitted to your school's main office by September 1. If you have questions or concerns about immunizations, please contact your healthcare provider.

### **Mandated Screenings**

The New York State Education Department requires specific screening exams to be done on children of certain ages or grades. The New York State Department of Health (DOH) also requires that your primary health care provider reports and that the school district collects information on your child's Body Mass Index (BMI) and Weight Status Category (WSC). Any information requested by the DOH regarding BMI or WSC will **not** identify your child. However, if you do not wish to have your child's unidentified assessment included on the survey, please advise the SNT.

The following screening evaluations are conducted by the SNT who will advise you of any concerns:

1. Distance visual acuity for all new entrants and for children in grades K, 1, 2, 3, 5, 7, and 10, or at any time deemed essential.
2. Near visual acuity for all new entrants within six months of entrance.
3. Color perception for all new entrants within six months of entrance.
4. Hearing acuity for all new entrants and for those in grades K, 1, 3, 5, 7, 10, and at any other time deemed essential.
5. Scoliosis (curvature of the spine) for students in grades 5-9 annually.

### **Dental Certificates**

The Board of Education recognizes the importance of good oral hygiene for all children. The board recommends that your child have regular periodic complete dental examinations by your private dentist ideally every six months, but at least upon entrance to school and again in grades K, 2, 4, 7, and 10. If you wish to provide a certificate of dental examination for inclusion in your child's permanent health record, which is saved until your child is 27 years old, please submit or have your dentist submit the completed certificate to your SNT.

### **Emergency Care Plans**

Any child with a severe or life-threatening medical condition that may require adult intervention and oversight during the school day, i.e. diabetes, poorly controlled seizures, severe respiratory problems, or anaphylaxis secondary to food or insect allergy, will have an emergency care plan created by the SNT in cooperation with the parent and their primary health care provider. These plans are updated annually. The purpose of these documents is to provide straightforward and simple training and instructions to

non-medical personnel acting in a supervisory role to keep your child as safe as possible until medical assistance arrives. If you believe your child needs an emergency care plan, please be sure to bring the SNT medical documentation from your physician as soon as possible before the start of school, so they can work with you to develop a safe plan for your child. Please be advised that you are encouraged to attend field trips with your child if they have a special medical need for medication or management and a registered nurse is not available.

### **Medications**

Medications will be dispensed in school only with written permission from the student's physician and parents. This also applies to non-prescription drugs such as aspirin, cold remedies, or cough drops, etc. These rules are necessary to comply with New York State law. Parents/guardians must personally bring medicine to school. **Students may not bring in medications.** Pharmacies will supply duplicate containers upon request.

### **Absences & Tardiness**

You must call each day that your child will be absent from or late for school. The 24-hour Attendance Line number is **359-5588**. The answering service is for parents only. Please give the following information when calling the Attendance Line:

- Your name and a phone number where you can be reached
- Your child's name and his/her teacher's name
- The reason for the absence or tardiness

A written excuse, including the date(s) and the reason for the absence or tardiness, is still required even after the Attendance Line has been called. Those excuses should be given to the classroom teacher on the first day that the child returns to school.

When late, a parent must accompany a student to the main office, and sign in as late. The student will then receive a pass and report to his/her classroom. Please notify the classroom teacher in advance if your child will be late due to an appointment.

A student's repeated tardiness, and/or absences are reviewed by the attendance team and discussed with the parent in writing, in a phone call, or personal conference.

### **Injuries/ Illness/Allergies**

If your child is injured or becomes ill during school hours, the school nurse will notify you. The school provides first aid only for injuries or acute illness that occur during school hours. In an extreme emergency, an Ambulance will be called and the school nurse will contact you.

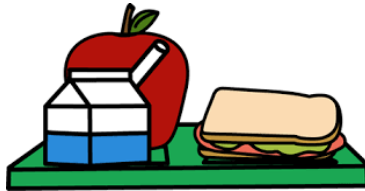
**\*\*Please note:** It is very important that the Confidential Information Form (the "Blue Card"), referred to in the General School Information section of this handbook, be updated whenever information changes. **Without correct and current information, it will be extremely difficult to get in touch with you in the event of an emergency.** New home phone numbers or addresses, new work situations and numbers, or new after-school care providers are all examples of the types of information we need to give your child the best care possible. Please keep the main office current with changes and updates.

Please alert the health office of any allergies your child may have, especially of any potentially life-threatening allergies.

## Physical Education Excuses

All students are expected to participate in P.E. classes. All physical education excuses must be submitted in writing to the SNT. A physician's request must be submitted if the student is to be excused for more than one day. Students excused from physical education may not participate in playground activities.

## GENERAL CAFETERIA INFORMATION



### School Breakfast/Lunch

Nutritious breakfast and lunch are served every day in school. Consult your monthly menu for specific information. Milk, fresh fruit, juice, and snacks may be purchased by those who bring a meal from home. Here is the link to the menu at Vollmer: <https://www.rhnet.org/Page/22>

### Free Meals!

All schools K-9th (except the High School) have been approved for the Community Eligibility Provision -CEP for the 23-24 school year. All students in grades K-9th grade are eligible for free breakfast and lunch each school day, regardless of need. Students at the HS who qualify for free and reduced price meals will have to complete a new application.

### *Should I Still Submit a Free and Reduced Price Meal Application?*

**Yes!** If you meet eligibility guidelines, you are encouraged to still submit an application. Not only is much of the aid our district receives from New York state based on the percent of students with applications on file, but there are direct benefits to you:

An application must be on file in order to qualify for fee waivers for AP exams, college applications, instrument rental, etc.

The federal P-EBT Food benefit cards provided to families during the pandemic were based on applications such as these. If a current application is not on file, any future benefits may be impacted.

You may submit your application to:  
Rush-Henrietta Central School District  
Food Service Office  
1133 Lehigh Station Road  
Henrietta, NY 14467



## SCHOOL-WIDE EXPECTATIONS

### STUDENT DRESS

Children are expected to have clothing and footwear that support a safe and focused learning environment. Students and their parents have the primary responsibility for acceptable student dress and appearance.

Please refer to the district code of conduct for specific: <https://www.rhnet.org/codeofconduct>

### SOCIAL-EMOTIONAL LEARNING (SEL)

In grades K-12, Rush-Henrietta uses a framework that aligns Social-Emotional Learning (SEL), Positive Behavioral Interventions and Supports (PBIS), and Restorative Practices. This alignment allows for a range of strategies and approaches to be used to build community within our schools and support students in developing competencies for lifelong success and well-being.

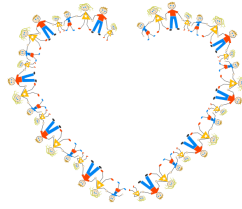
#### The five SEL competencies include:

- Self-Awareness (Understanding one's emotions, personal goals, and values, assessing one's strengths and weaknesses)
- Self-Management (Skills in regulating emotions and behaviors, managing stress, and persevering through challenges)
- Social Awareness (Ability to understand the perspectives of others, demonstrate empathy, and understand social norms)
- Relationship Skills (Ability to communicate clearly, engage in active listening, cooperate with others, resolve conflicts, and resist negative social pressure)
- Responsible Decision-Making (Ability to understand the consequences of actions, and to make constructive choices taking the health and well-being of self and others into consideration)

The expected behaviors, known as PBIS traits, are: Be Respectful, Be Responsible, Be Ready to Learn, Be Caring, and Be Trustworthy. A behavioral matrix has been created that provides clear guidelines as to what these SEL competencies and PBIS behaviors look like in various school settings. Focus on these skills is embedded throughout the school day, with opportunities for students to be recognized and acknowledged for demonstrating these competences and behaviors within school.

PBIS: <https://www.rhnet.org/Page/33370>

## A Message from the Vollmer Parent Teacher Association



Welcome to Vollmer! As a parent of a Vollmer student, you are already a member of the Vollmer Parent Teacher Organization (PTO). Our goal is to provide events, materials, and opportunities that enrich the experiences our children have at Vollmer. Make sure you check the Vollmer eNews,, the official Vollmer Elementary Facebook Page, and take-home folders, for information about meeting nights, activities and volunteer opportunities.

We look forward to working with you.

Vollmer PTO: [Vollmer PTO](#)